

STRATEGIC THEME – TACKLING CLIMATE CHANGE AND CARING FOR THE ENVIRONMENT

Period January to March 2023

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
2		2		0		0		0	

Target dates do not necessarily reflect the final completion date. The date given may reflect the next milestone to be reached.

Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
1		0		1		0		1	

Huntingdonshire must proactively tackle the climate crisis and ecological emergency.

We will act upon this by:

- declaring a climate emergency to help focus minds and urgently implementing a Climate Action Plan
- designing council policies that enable cutting of emissions and provide positive examples for businesses and residents
- considering environmental impact in all policy-making and our stewardship of council assets and resources
- ensuring our updated Local Plan reflects the priorities outlined in our Climate Action Plan

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
A	KA 1. Declare a climate emergency	Autumn 2022	Cllr Lara Davenport-Ray	Neil Sloper	Complete - The Council agreed a Cost of Living and Climate Change motion on 12 October 2022, recognising that the current cost of living and climate crises require joint attention to support the wellbeing of residents and businesses. This action is now complete as a Climate Crisis and Ecological Emergency was formally recognised at the Council meeting in February 2023, with the Council's Climate Strategy also adopted at the same meeting.
G	KA 2. Develop, adopt and deliver a Climate Strategy informed by resident and stakeholder engagement	February 2023	Cllr Lara Davenport-Ray	Neil Sloper	Complete - The Climate Strategy and associated Action Plan was adopted at the February 2023 Council meeting. The strategy and action plan were drafted alongside service leads following councillor and stakeholder engagement in August-September 2022, along with engagement with Anglia Ruskin University to involve young adults.
A	KA 3. Deliver investment programmes at Hinchingsbrooke Country Park (HCP) and Riverside Parks in Huntingdon and St Neots	HCP completion spring 2024 St Neots summer 2023	Cllr Simone Taylor	Neil Sloper	<p>St Neots Riverside Walks - Planning permission for site wide scheme approved. Change Request to assign Community Infrastructure Levy to pathway delivery pending Cabinet approval. If approved, procurement and works in 2023 to commence scheme.</p> <p>HCP - Planning pre-application completed and informing formal planning application, due to be submitted Spring 2023. Two months behind due to delays in external suppliers providing required supporting surveys. Estimated works now from January 2024.</p>

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 4. Protect and increase biodiversity within our parks and open spaces	Completion spring 2024	Cllr Lara Davenport-Ray	Neil Sloper	Council site audits concluded and proposal for priority sites in preparation. Pathfinder grant scheme being prepared. Signed grant agreement and carried forward pending from CPCA. Initial phase of green recovery project (training and delivery of biodiversity enhancements) nearer completion at HCP. Bids awaited from Operations for equipment to support changed management of verges to benefit wildlife.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 1. Percentage of household waste reused/ recycled/ composted (cumulative year to date) Aim to maximise	58.5%	60.0%	56.0%	R

Comments: (Operations) As reported previously, less garden waste was generated and collected through the summer months due to the hot and dry summer conditions. This contributed to a lower percentage of household waste being reused, recycled or composted compared to the previous year. However, the amount of dry recycling tonnage has been consistent with previous years.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 2. Percentage of sampled areas which are clean or predominantly clean of litter, detritus, graffiti, flyposting, or weed accumulations (cumulative year to date) Aim to maximise	96%	80%	97%	G

Comments: (Operations) Continued monitoring and work scheduling continues to deliver above target scores, with outturn performance slightly improved on 2021/22.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 3. Carbon emissions from HDC service delivery (note: reporting is likely to be annual only) Aim to minimise	N/a	TBC	N/a	N/a

Comments: (Climate Strategy) HDC carbon emissions baselined in 2019 as part of Climate Strategy. Baseline = 3.671 tCO₂e. A linear trajectory with annual target levels of tCO₂e has been set, with performance to be calculated annually after the end of the financial year as it can only be worked out after final billing for all energy and fuel consumed.

STRATEGIC THEME – ENHANCING EMPLOYMENT OPPORTUNITIES AND SUPPORTING BUSINESSES

Period January to March 2023

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	6		2		0		0		0

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Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	3		1		0		0		3

WE WILL:

Promote Huntingdonshire as a location for investment in high-tech, highly-skilled and green economic opportunities and jobs, within environmental limits.

Support local businesses with the council's purchasing power.

Rejuvenate our economy in the wake of the pandemic, by:

- **engaging with businesses to understand their future needs and aspirations**
- **matching workspace to the needs of our residents and businesses**
- **supporting provision of high-speed broadband and mobile phone coverage across the district**
- **supporting residents to access employment and skills advice and provision**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
A	KA 5. Deliver the Market Towns Programme, including the St Neots Future High Streets Fund, accelerated delivery projects and masterplanning in Huntingdon, Ramsey and St Ives	September 2024	Cllr Sam Wakeford	Pam Scott	<p>Detailed Designs for St Neots Transport Projects has been completed. This has caused a slight delay from previous reports as we believe that doing additional work upfront will be beneficial for when we are on site. Soft Market Testing as part of the procurement exercise has begun using the Eastern Highways Alliance Framework. We aim to commence formal procurement by the end of April, with a start on site expected in the Autumn. The Priory Centre Tender is out and over 20 companies have shown interest. The deadline for returns is 24th April (extended due to Easter) and the evaluation panel includes the Town Council. Work with the owner of the Old Falcon continues and is positive. We are still intending to use the funding as explained in the previous quarter. The remaining Accelerated Projects - Smarter Towns should complete by the end of April. The Civic Hub in Ramsey (a fully novated project to the Town Council) has been delayed and will now complete in June '23 and the Wayfinding project is currently being explored with a delegated decision expected in April '23.</p> <p>In March, the CPCA approved recommendations for St Neots Legacy Funding and unallocated spend for Huntingdon and St Ives, with projects to commence during April and May '23. Meetings with Huntingdon and Ramsey town councils took place in March in relation to Masterplans. St Ives cancelled our attendance in March which has led to a slight delay in their completion but officers are due to attend April's meeting. The Amber status therefore relates to the Masterplan delay and Transport Projects in St Neots.</p>

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 6. Explore external funding opportunities to deliver agreed masterplan and wider priorities	Ongoing	Cllr Sam Wakeford	Pam Scott	<p>Officers continue to explore funding opportunities for regeneration projects for the four towns and wider benefits for the district. At the CPCA meeting on 22nd March, the projects for the legacy funding in St Neots £260,000 and the Unallocated Funding £802,000 were approved and therefore this funding has been secured for HDC.</p> <p>The projects supported by both these pots of funding are new projects. The £802k had to be ringfenced to Huntingdon and St Ives and the new projects are:</p> <ul style="list-style-type: none"> • Broadway Cycle Link and Public Realm Improvements (St Ives) • Bandstand (St Ives) • Visual Merchandising /Shop Front Scheme (St Ives and Huntingdon) • Cromwell Museum Extension (Huntingdon) • Town Centre Information Centre (Huntingdon) <p>New projects funded by St Neots Legacy funds are:</p> <ul style="list-style-type: none"> • Public art programme • Design and development of a stage / entertainment area within the new Market Square • Digital Information Service (Wayfinding) – if the wider scheme is supported • Co-retail scheme
A	KA 7. Review Huntingdonshire's 2020-25 Economic Growth Strategy	Starting in Q4	Cllr Sam Wakeford	Nykki Rogers	<p>Work to scope the refresh of the Huntingdonshire Economic Growth Strategy is now planned for 2023/24 to allow it to be informed by the Huntingdonshire Future Place Strategy (approved at the end of March) and to ensure alignment with the development of the Local Plan.</p>

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 8. Work with partners to promote business support and business start up programmes and grant schemes	Ongoing	Cllr Sam Wakeford	Nykki Rogers	Ongoing support is provided as business as usual. The team has been focussing on UK Shared Prosperity and market readiness for the four support programmes.
G	KA 9. Audit the impact of our current Social Value procurement policy and commit to actions to improve its impact	March 2023	Cllr Martin Hassall	Sarah Youthed	An internal audit of Social Value in procurement was completed in February. Actions committed to as a result of the audit include a review of the Council's Social Value Policy and Framework document. This is included as an action in the 2023/24 Corporate Plan, as is development of our procurement rules to further embed social and environmental value.
G	KA 10. Launch new Invest in Huntingdonshire (IIH) and Made in Huntingdonshire campaign (MiH), establish an inward investment baseline	IIH website w/c 25/7/22 Campaign ongoing	Cllr Sam Wakeford	Nykki Rogers	Complete. Website and campaign launched in Quarter 3.
G	KA 11. Work with partners to support the provision of careers advice, technical and vocational learning including apprenticeships	Ongoing workstream	Cllr Sam Wakeford	Nykki Rogers	Ongoing support is provided as business as usual. The team have been focussing on ensuring businesses are participating in the Local Skills Implementation consultation for future provision.
G	KA 12. Work with partners to support the provision of high-speed broadband and better mobile phone coverage across the district	Ongoing	Cllr Sarah Conboy	Neil Sloper	Continued work with Connected Cambridgeshire, including the preparation for the re-tender of public Wi-Fi provision and options to extend into further community hubs. District digital view now completed to enable a local digital strategy to be developed. Training delivered to the planning team to support even better processing of applications for mobile coverage in 2023.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 4. Net change in number of local businesses (cumulative year to date) Aim to maximise	36	N/a	276	N/a

Comments: (Economic Development) In the final quarter of the year, strong enterprise growth was observed across the creative, construction, health, property and retail sectors. More than half of the start-ups were incorporated in the urban buffer areas, places on the edge of town locations. For the entire year, in comparison to the 12 months previous, over 7.5 times more companies were added to the active business base; an indication of a bounce-back in the post pandemic period.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 5. Footfall in town centres (Rolling 12 month weekly average, combined total for market towns) Aim to maximise	230,522	N/a	263,370	G

Comments: (Economic Development) Footfall figures were favourable in the February half-term week, whilst two spikes were observed in St Ives. However, counts remain marginally below 2019 results (where recorded) as household budgets continue to be squeezed.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 6. Proportion of council spend with suppliers from the local area (cumulative year to date) Aim to maximise	8.5%	TBC	6.5%	N/a

Comments: (Procurement) Local spend was down on 2021/22, however work to explore the data further to understand the reasons behind this was not completed so no target was set to assess this against. The indicator is calculated based on spend with local suppliers where the supplier postcode in our accounts system is based in Huntingdonshire so accuracy depends on accuracy of the postcodes recorded. Spend with companies located in Huntingdonshire but with a supplier postcode outside the area is not counted as 'local' even where there may be a local branch so this may be an undercount. Payments on purchase cards are not yet included. Further analysis is needed to identify what proportion of each spend type is local and where there is little or no opportunity to increase 'local' spend (e.g. energy suppliers, HGV manufacturers) to inform target setting.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 7. Percentage of residential and business premises with super-fast fixed broadband coverage (latest figure available, not published every quarter) Aim to maximise	97% (January 2022)	Increase	97.1% (January 2023)	G

Comments: According to the latest Connected Nations Report published by Ofcom in May 2023 (from a snapshot taken in January 2023), 83,192 residential and business premises had access to download speeds of at least 30Mbit/second (Superfast Broadband).

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 8. Percentage of residential and business premises with indoor 4G mobile coverage from at	90.4% (January 2022)	TBC	90.85% (January 2023)	G

least three operators (latest figure available, not published every quarter)				
Aim to maximise				

Comments: According to the latest Connected Nations Report published by Ofcom in May 2023 (from a snapshot taken in January 2023), 73.38% of premises had indoor 4G coverage from all four operators and a further 17.47% had coverage from three operators. The latest results indicate higher coverage compared to previous results.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 9. Employment Rate (latest estimate available, previous quarter)	77.4% (December 2021)	N/a	82.8% (December 2022)	N/a
Aim to maximise				

Comments: (Economic Development) The latest figure published in April relates to the period from January to December 2022. While the figures listed are published as official national statistics, the limited sample size of the underlying survey at district level means that the 5.4% increase shown does not represent a statistically significant difference so the status is therefore listed as 'not applicable' rather than 'Green'.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 10. No of Huntingdonshire Apprenticeship starts (cumulative academic year to date)	600 (part-year figure reported at March 2022, final total was 1,000)	Higher than 2021/22	560	A
Aim to maximise				

Comments: This part-year (August to January) result for 2022/23 compares to 600 reported at the same stage for 2021/22, a 6.7% fall. The Department for Education has reported a 4.1% reduction in starts nationally compared to the same period last year. The final total for 2022/23 will not be available until November 2023.

STRATEGIC THEME – SUPPORTING OUR RESIDENTS NEEDS

Period January to March 2023

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	4		0		0		0		0

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Summary of progress for Corporate Indicators

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	5		2		0		0		0

We are committed to ensuring that Huntingdonshire residents have the highest possible quality of life.

Residents face a growing affordability challenge for life's basic necessities. To help mitigate the cost of living crisis, we will use universal access to basic services as a guiding principle.

All residents deserve:

- **somewhere warm and safe to live**
- **a healthy diet**
- **opportunities to improve their skills, access employment and improve household income**
- **open spaces and leisure facilities to support their physical and mental health**
- **access to the digital and transport infrastructure needed for modern life**

We are committed to working with partners to do all we can to deliver this.

We will take a positive and proactive approach to:

- **joining up services for the benefit of residents by working with the new integrated care system, other public bodies and the third sector**
- **ensuring that Huntingdonshire is an inclusive district for all residents**
- **working to ensure that more of the wealth created in our local communities should stay in our local communities**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 13. Continue to improve digital access to council services	Ongoing	Cllr Stephen Ferguson	Michelle Greet	There is an ongoing review of opportunities to improve digital access to council services. We have seen an increase in completed e-forms from 75K in 2021 to 78K in 2022. Working with Digital, we continue to improve and release new e-forms such as the 'Request to View Planning Microfiche' e-form which streamlines the process.
G	KA 14. To develop our understanding of customer and resident needs and use this to enable us to better support our residents in a way that makes sense to them	Ongoing	Cllr Stephen Ferguson	Michelle Greet	Storm telephone system will enable us to get customer feedback to ensure we are supporting customers in the best possible way.
G	KA 15. To continue to provide financial assistance to people on low incomes to pay their rent and Council Tax	March 2023	Cllr Stephen Ferguson	Katie Kelly	The Energy Bills Rebate Scheme ceased at the end of November with circa £9.5m paid to over 61k households in the district to give assistance with the rise in utility bills. At the end of March 2023, Housing Benefit of £24.7m and Council Tax Support of £7.3m had been paid to help with rental and Council Tax costs respectively. A further £230k had been paid to give additional assistance with rental costs via Discretionary Housing Payments.

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 16. Identify and support residents at risk of situations escalating into crisis, including a review of contracts for the provision of public advice and support for the voluntary and community sector to ensure this is done in the most effective and convenient way	March 2023	Cllr Ben Pitt	Claudia Deeth	<p>The Resident Advice Team have had 790 contacts during quarter 4, this being 176 more than the previous quarter. The majority of the contacts relate to requests for support with food and finance but there has also been an increase in the number of residents requiring assistance with their mental health.</p> <p>The largest number of referrals to the team came from Customer Services and the team helped residents secure a total of £33,935 in vouchers from the Household Support Fund during Q4. £78,534 was awarded over the whole of 2022/23, more than double the £35,860 awarded in the previous year. A priority for the team is how willing residents are to engage with support services. More residents are engaging positively following contact with the team than not.</p>

Corporate Performance and Contextual Indicators

Key to status

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Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 11. Number of active customer portal accounts (accessed within the last 12 months) (latest figure available) Aim to maximise	N/a	Increase throughout 2022/23 (first calculated at 34,355 in May)	30,804	A

Comments: (Customer Services) The number of new accounts created each month has dropped off from around 2K a month in 2021 to 1.5k a month in 2022. The requirement to setup accounts as part of COVID business grant claims would be a factor. The majority of customers complete e-forms as a guest, they are not required to setup accounts to access most services. The total number of completed e-forms has increased by 3K in 2022 compared to 2021, so the e-form platform is being well used.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 12. Number of missed bins (cumulative year to date) Aim to minimise	3,520	5,994	2,768	G

Comments: (Operations) Fewer than 3,000 bins were missed out of over 6m scheduled collections in 2022/23. This is equivalent to less than one in every 2,000 bins being missed (under 0.05%). The total number missed was 21% lower than in 2021/22 despite an increase in the number of households in the district.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 13. Average number of days to process new claims for Housing Benefit and Council Tax Support (cumulative year to date) Aim to minimise	21.5	22.0	24.4	A

Comments: (Revenues & Benefits) Actual performance for March was 24.1 days, but the final outturn is 24.4 days. This has been a challenging year for assessment, with postal strikes adding to delays in receiving supporting evidence. LAs are also being left with more complex cases which take longer to assess, while more straightforward assessments for Housing Costs are now dealt with under Universal Credit by the DWP. These are all factors in the final outturn result.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 14. Number of attendances at One Leisure Active Lifestyles programmes (cumulative year to date) Aim to maximise	39,397	45,000	48,430	G

Comments: (Active Lifestyles) The Active Health side of the team have seen an average of 3,500 attendances per month in Q4 compared to 2,700 in Q1 (a 30% increase). Two very successful Active for Health cohorts ran at Huntingdon and St Ives. One participant lost 3 stone and 5lbs in the 12 weeks and is now swimming and running regularly. Disability activities performed well in Q4 to recover to meet end of year original target with Special Choices Day Care session particularly successful. Young people's activities continued to perform well, in particular the Huntingdon Home Schooling session which has increased to two sessions per week due to demand.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 15. Number of One Leisure Facilities admissions – swimming, Impressions, fitness classes, sports hall and pitches (excluding Burgess Hall and school admissions (cumulative year to date) Aim to maximise	1,082,193	1,235,600	1,299,902	G

Comments: (One Leisure) The strong Q4 admissions continued throughout March with One Leisure exceeding admissions targets by over 64K admissions. The only activity areas not to meet admissions targets were gym (96%) and fitness class (98%) usage. As these are monitored by the swipe access system, and St Ives and Huntingdon have experienced significant IT issues with gate access to these areas, it could be assumed that these would have also met targets.

General swimming was a stand out overperforming area (11.5% up on target) and the re-opening of bowling and funzone areas (not planned at the start of the year) also contributed an additional 20K admissions.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 16. Number of residents at risk of 'crisis' proactively supported (cumulative year to date) Aim to minimise	N/a	N/a	2,236	G

Comments: (Community) There has been an increase in the number of resident contacts during Q4, with residents requiring assistance predominantly with food and finances. The team have secured in excess of £33k from the Household Support Fund to provide vouchers to individuals and families needing additional help. Engagement following referral to other services continues to be good, with more residents engaging than not.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 17. Number of preventative campaigns or initiatives undertaken (cumulative year to date) Aim to minimise	N/a	4	4	G

Comments: (Community) Most recent campaign was targeted at supporting people to return to work through awareness raising of help available such as funding for suitable clothing, transport, training opportunities. Our future plans to work with our communities feature strongly in the Corporate Plan for 23/24 with a focus on helping to prevent crisis.

STRATEGIC THEME – IMPROVING HOUSING PROVISION

Period January to March 2023

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	2		1		0		0		0

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Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	4		2		1		0		0

We will undertake a review of affordable housing.

We will start the review of the Local Plan and associated strategies and policies. Delivery of affordable homes, quality of the built environment, creating healthy spaces and communities, available sustainable public transport, and embedding digital connectivity will all be important considerations.

This review will also include an examination of the suitability of new housing developments with respect to:

- **protecting and enhancing the local environment**
- **protecting the character of a local area**
- **sustainable construction practices**
- **building homes to high environmental standards**
- **potential work locations for new residents**
- **available sustainable public transport and active travel options**
- **appropriate infrastructure**

We will also:

- **encourage new building developments that accommodate a range of specialist housing**
- **work closely with towns and parishes to widen knowledge around the Community Infrastructure Levy and how local communities can access these funds**

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 17. Commence an update of the Local Plan. This should ensure that local planning policies include a focus on sustainability of new developments, achieving the right mix of housing sizes, types and tenures to meet the needs of residents, the quality of the built environment, creating healthy spaces and communities, public transport and digital connectivity	May 2024	Cllr Tom Sanderson	Clara Kerr	Cabinet agreed to a full update to the adopted Local Plan in January. Further papers endorsed by Cabinet in March to allow consultation to commence on the Local Development Scheme, Draft Settlement Hierarchy methodology, Draft Land Availability Assessment Methodology and the Call for Sites.
G	KA 18. Maintain a five year housing land supply (5YHLS) and ensure that the Housing Delivery Test in the National Planning Policy Framework is met	October 2022	Cllr Tom Sanderson	Clara Kerr	Produced annually. Annual Monitoring Report 21/22 published October 2022. HDC has a 5.75 year housing land supply.
A	KA 19. Design and implement strategies to use Council assets to support the delivery of affordable homes	Ongoing	Cllr Sam Wakeford	Pam Scott	<p>Revised designs have been received for the Warboys site (as part of the nine sites that form the contract with Longhurst), these designs have been out to consultation but the application remains contentious with approximately 400 objections to the application including the Parish Council.</p> <p>Due to the way that the contract is structured, Longhurst will not submit other schemes for planning until they receive a positive planning permission on</p>

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
					<p>this site. In March, a supplemental agreement was signed to update the contract with Longhurst.</p> <p>Alongside this package of sites, officers are exploring the use of one other HDC-owned site with Places for People to look to bring forward some sites to help homeless applicants in the area using a modern methods of construction (MMC) approach.</p>

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 18. Net change in number of homes with a Council Tax banding (cumulative year to date) Aim to maximise	1,023	No Target Set Defer to AMR	1,099	G

Comments: (Planning) There were an additional 1,099 homes with a Council Tax banding on 29 March 2023 than recorded at 31 March 2022. The net number of dwellings completed in the previous year (2021/22) was confirmed as 1,055 in the last Annual Monitoring Report.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 19. Number of new affordable homes delivered (cumulative year to date) Aim to maximise	311	570	456	A

Comments: (Regeneration & Housing Delivery) Consistent with previous reporting, this year our Registered Provider partners have suffered from issues such as cost of material and labour. This made forecasting and delivery difficult to estimate and some developments have suffered delay. However, there was a significant increase in the number of homes completed compared to the previous year (311) and the number was the highest reported for this measure in the last ten years. None of the affordable homes not delivered in 2022/23 are lost but have slipped into next year. Development programmes are in any event often subject to change so initial targets should to some degree be regarded as indicative.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 20. Number of homelessness preventions achieved (cumulative year to date) Aim to maximise	493	530	448	A

Comments: (Housing Needs & Resources) Opportunities for early intervention at the stage where homelessness is threatened have reduced this year. This has been most notable in areas such as notices served on private sector tenants as we are seeing more instances where the tenancy can not be saved, for example where landlords wish to sell the property. Although this has led to a reduction in successful outcomes at the 'prevention duty' stage, we are seeing earlier interventions that achieve a successful outcome. As these are prior to the triggering of a formal prevention or relief duty, they are not reflected in this performance indicator. We have achieved a further 35 successful outcomes in this way on top of the figures shown here giving a total of 483 successful outcomes to the end of March. A further metric linked to this is the number of households in temporary accommodation at any one time. Increases in this number would highlight that missed earlier interventions were possibly leading to more households going into temporary accommodation. We are seeing a slight reduction in the number of households in temporary accommodation and so a lower number of preventions is not leading to more households going into this type of accommodation.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 21. The amount of Community Infrastructure Levy (CIL) funding committed for infrastructure development (cumulative year to date) Aim to maximise	£2,156,320	No Target Set	£7,215,929.20	G

Comments: (Planning) There have been two CIL funding rounds held this financial year. A total of £7,215,929.20 was allocated through the funding rounds and emergency applications - this does not include any funds which are facilitated with spend for "neighbourhood proportion" elements in non-parished areas. The allocated spend in this year includes a substantial allocation to a new health facility linked to growth at the largest Strategic Expansion Location in the district.

A government consultation was launched in March 2023 on the future of CIL and the potential introduction of a replacement Infrastructure Levy. The Council has also agreed a review of the governance arrangements for CIL will take place during 2023/24.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 22. Percentage of planning applications processed on target – major (within 13 weeks or agreed extended period) (cumulative year to date) Aim to maximise	81%	86%	87%	G

Comments: (Planning) $53/61 = 86.9\%$. Performance in March was $5/6 = 83.3\%$. This, coupled with 4 going out of time in February, has brought down the figure but overall performance for the year was within target and was higher than achieved in 2021/22. The last 2 months have seen decision making for long standing backlog cases which resulted in the reduction of applications determined within target.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
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PI 23. Percentage of planning applications processed on target – minor (within 8 weeks or agreed extended period) (cumulative year to date)	63%	84%	77%	R
Aim to maximise				

Comments: (Planning) 248/321 = 77.3%. Performance in March was 22/36 = 61.1%. As work continues to determine backlog applications, there has been an expected consequence of reduction in performance against this measure while reducing the number of applications on hand. However, performance improved significantly compared to the 63% achieved in 2021/22.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 24. Percentage of planning applications processed on target – household extensions (within 8 weeks or agreed extended period) (cumulative year to date)	81%	81%	91%	G
Aim to maximise				

Comments: (Planning) 652/719 = 90.7%. Performance in March was 51/54 = 94.4%. Performance in March on householder applications continued to be strong and recovered from a small dip in February as officers work with applicants to deliver applications within agreed timescales. The year end result was also higher than achieved in 2021/22.

STRATEGIC THEME – STRENGTHENING OUR COMMUNITIES

Period January to March 2023

Summary of progress for Key Actions

G	Progress is on track	A	Progress is within acceptable variance	R	Progress is behind schedule	?	Awaiting progress update	n/a	Not applicable to state progress
	7		1		0		0		0

Target dates do not necessarily reflect the final completion date. The date given may reflect the next milestone to be reached.

Summary of progress for Corporate Indicators

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
	2		1		2		0		1

We will:

- continue to work with accredited community organisations to ensure our services fulfil local needs, and are delivered in the way that best builds community and resident capacity
- enable communities to develop and maintain Neighbourhood Plans that reflect the needs and aspirations of those living there
- continue to develop local employment and skills pathways building on the work of our local jobs clubs pilot
- work with police and communities to help people feel safe where they live
- support local people to take action to improve their area including through 'seed funding' projects with community grants

In managing the council's assets and using its resources, we will consider the social and economic impacts upon local communities, as well as financial implications for the council. We will explore every opportunity to build capacity and empower communities to take ownership and meet residents' need.

We want our communities to be great places to live and work. We will explore all opportunities to increase the provision of green spaces, play areas, youth activities and community buildings.

We will work toward our long-term ambition to be the most active District in Cambridgeshire.

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
G	KA 20. Develop, adopt and deliver a Place Strategy informed by resident and stakeholder engagement	Q4 2022/23	Cllr Sarah Conboy	Neil Sloper	Complete - The Place Strategy, Huntingdonshire Futures, was approved by Councillors at Full Council on March 29th. Input from Members and officers helped shape the strategy to ensure the views of residents, businesses and stakeholders were included as we set out a brighter future for Huntingdonshire to 2050. The next steps will be to work with our partners and stakeholders to bring the strategy to life. The Huntingdonshire Futures strategy can be found at www.huntingdonshirefutures.net .
A	KA 21. Commence development of a refreshed Community Strategy informed by our resident engagement activity and our current Community Strategy	Q3 2022/23	Cllr Ben Pitt	Claudia Deeth	The refresh is now planned for 2023/24 to allow for the inclusion of other relevant work. We have introduced a number of projects in year and we will integrate them into our thinking. In addition the Place Strategy has opened up a number of new avenues that we want to bring into a new Community Strategy. This will feature in the outcome statements in the Corporate Plan for 23/24.
G	KA 22. Support community planning by providing advice to Towns and Parish Councils seeking to develop or update Neighbourhood Plans	Ongoing	Cllr Tom Sanderson	Clara Kerr	Great Gransden Neighbourhood Plan was made at Council on 29th March. The Giddings, Hamerton and Winwick have commenced preparation of a joint neighbourhood plan. The Stukeleys continue to prepare their neighbourhood plan, which is

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
					anticipated to be taken to April's Cabinet with a recommendation to proceed to referendum.
G	KA 23. Deliver the CCG funded Community activity project with and through community groups, to better meet and build local capability	March 2023	Cllr Ben Pitt	Liz Smith	On track - all project proposals received by deadline date and approved. Baseline data to track impact of work being collected. Project to transition into financial vulnerability programme in Q1 23/24.
G	KA 24. Fund and award Community Chest Grants to local community groups, and support the work of local voluntary organisations	March 2023	Cllr Ben Pitt	Claudia Deeth	The panel has continued to meet on a fortnightly basis to consider applications, with bids to support Warm Spaces welcomed from October. A total of £7,250 was awarded to successful applicants during Q4 alone. Following a review, a refresh of the criteria has been completed and applications will be accepted in 2023/24 that help meet the Council's objectives.
G	KA 25. Work with our Communities to co-ordinate support for Ukrainian refugees moving to the area, including Homes for Ukraine sponsors and their guests	March 2023	Cllr Ben Pitt	Claudia Deeth	We are seeing fewer people arrive from Ukraine. Over the last quarter, it has been on average 1-5 people/week. The main area of focus has been assisting guests to 'move on' into their own privately rented accommodation or support guests where the guest/host relationship has broken down. We have appointed a housing officer to support hosts and guests and help ensure that suitable and affordable properties can be sourced.
G	KA 26. Work in partnership to provide greater leisure and health opportunities at Community, Sports Club or within formal Leisure to enable more people to be more active, more often	March 2023	Cllr Ben Pitt / Cllr Simone Taylor	Gregg Holland	At least 75 separate organisations worked with through the whole of 2022/23 across sports and physical activity. Work developed in the year has seen St Neots Primary Care Network commission services from Active Lifestyles for the first time. Many of the Recognised Organisations funded through the Health Inequalities funding from the Integrated Care

Status	Key Actions for 2022/23	Target date	Portfolio Holder	Head of Service	Progress Update
					System (ICS) have commissioned both the sports and health teams to deliver work requested by their communities in the consultations they carried out. Over 20 partners and colleagues across the sector have registered as Trusted Partners for the Concessionary Scheme, which had 831 subscriptions allocated at the end of March. The playing pitch and leisure built facilities strategies are nearing completion and the contribution of partners and stakeholders has been very worthwhile and valuable in shaping the strategy for future years. It will be going to Cabinet in June for sign off.
G	KA 27. Play an active role in the development of the Integrated Care Partnership to ensure that health delivery contributes to local objectives around enhanced Quality of Life	March 2023	Cllr Ben Pitt	Liz Smith	Huntingdon/A1 Integrated Neighbourhood Board established by the ICS Integrated Neighbourhoods Programme Manager along with St Neots Integrated Neighbourhood Board. Four meetings delivered and attended by HDC representatives to identify local Primary Care Network priorities and how partners can contribute to making improvements to residents' health.

Corporate Performance and Contextual Indicators

Key to status

G	Performance is on track	A	Performance is within acceptable variance	R	Performance is below acceptable variance	?	Awaiting performance update	n/a	Not applicable to assess performance
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Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
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PI 25. Number of hours worked by volunteers Aim to maximise	N/a	N/a	N/a	N/a
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Comments: (Community) Unfortunately this has not progressed as we had hoped and we are not yet in a position to report on this. Hunts Forum have committed to work with us over the next 12 months to re-model the voluntary sector contract and part of this will be the requirement to measure hours of volunteering.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 26. Number of accredited community and voluntary sector groups within Hunts under the 'Good to Go' or other scheme (latest position at end of quarter) Aim to maximise	N/a	20	4	R

Comments: (Community) The value of the Good to Go scheme continues to be under review and is being considered as part of the recommissioning process. We understand that for groups to want to be part of the scheme, there must be a benefit to them hence there is a possibility changes to the scheme moving forward will be necessary. We will seek to work with Community Groups on designing any future schemes to ensure the balance between assurance on accreditation is balanced against the level of risk.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 27. The number of programmed food safety inspections undertaken (cumulative year to date) Aim to maximise	391	864 plus potential 100 new businesses	674	A

Comments: (Community) We have not met our target for 2022/23 although we expect to have met the requirements of the Food Standards Agency recovery plan with all category A, B and C premises being inspected. The data required for the FSA return is currently being prepared which will confirm this.

It is noted that the target for 2022/23 was much higher than a 'normal' year due to inspections being suspended during the pandemic and therefore nearly all premises becoming overdue an inspection. Standards in many food premises have declined due to inspections being overdue which has meant inspections are taking longer which has impacted on the number of inspections completed.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 28. Number of 'Aspirations High' initiatives delivered within identified primary schools (cumulative year to date) Aim to maximise	N/a	6	0	R

Comments: (Community) There were challenges with this work in 23/24. Schools were focused on other work (the return to normal post-pandemic) and the resources at HDC, who were scheduled to pick this work up, had to prioritise work to support unplanned, but important, work with communities entering the UK from Ukraine and Afghanistan. This work stream led by The Cam Academy is now in place with key projects and dates with identified schools.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23 Performance	Outturn 2022/23 Status
PI 29. Number of local health/physical activity events developed (cumulative year to date) Aim to maximise	N/a	100	105	G

Comments: (Active Lifestyles) Two new Active for Health cohorts, new classes in Hail Weston and Sawtry, new care home session at Hardwick Dene and new Let's Get Moving in St Neots with St Neots Primary Care Network. Work commenced with Huntingdon Community Group as part of the Health Inequalities funding with an after school club at Thongsley School. New sessions with Kings Ripton Court supported housing and St Ives Dementia Cafe. Grow Wild commissioned some bespoke PEDALS (adapted bikes) sessions. Plus the additional home schooling session in Huntingdon.

Performance Indicator	Full Year 2021/22 Performance	Annual 2022/23 Target	Outturn 2022/23	Outturn 2022/23 Status
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			Performance	
PI 30. Number of people supported by local jobs clubs (cumulative year to date)	N/a	No target set	170	G
Aim to maximise				

Comments: (Community) The job clubs continue to operate via the Department for Work and Pensions (DWP) on Oxmoor, Ramsey and Brampton, with 55 residents accessing the job clubs during Q4. It is recognised that the model requires a review to ensure those needing the support know how and where to access it as the offer is not being utilised to the best of its ability. Recognising that childcare is the biggest barrier to employment, we are working with primary schools on Oxmoor to introduce a heavily subsidised, externally funded offer. It is hoped that if benefits can be demonstrated, this will be duplicated elsewhere.